

# Ashburnham and Penhurst Parish Council

Clerk: Brian Holdstock

Little Midge, Ashburnham, Battle, TN33 9PB  
Tel: 01323 832082 Email:clerk@ashburnham-penhurst.net

## **Parish Council Members are Summoned to the Ordinary Meeting of the Parish Council to be held on Wednesday 14th September 2016 at 7.30p.m. in the Ashburnham Sports Pavilion**

Signed *Brian Holdstock*

Date: 8 September 2016

Brian Holdstock, Clerk

---

### A G E N D A

1. **Apologies for absence**
2. **Disclosures of interest**
3. **Adoption of Minutes**
  - 3.1 To confirm the minutes of the ordinary meeting of the Council held on 13th July 2016 as a true and correct record.
4. **Open Forum**
  - 4.1 To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
  - 4.2 To receive verbal representations from members of the public on any items, whether or not they are on the agenda, to which they wish to speak.
5. **Community matters**
  - 5.1 Local Action Plan
  - 5.2 Rural broadband
  - 5.3 Country Fair & Flower Show – to resolve to continue the Council’s ongoing support by the provision of a marquee.
  - 5.4 Defibrillators (Public) – to review provision and maintenance arrangements within the parishes.
  - 5.5 Gatwick Area Conservation Campaign (GACC) – to consider joining as members
  - 5.6 Parish website – to review ongoing maintenance options
6. **RFO Report and Governance**
  - 6.1 RFO report
    - 6.1.1. To receive the mid second quarter financial reports
    - 6.1.2. To note the discontinuance of the ALTO prepay card and review alternatives.
  - 6.2 Receipts and payments
    - 6.2.1. To receive the schedule of receipts and payments since the last meeting
    - 6.2.2. To approve payments now due.
7. **Planning**
  - 7.1 Applications previously considered - outcomes or status noted -
    - 7.1.1. RR/2016/1139/L - 4 Brays Hill Cottages, Ashburnham, TN33 9NZ - Internal secondary glazing and addition of fitted kitchen. (Retrospective) (*Approved*)
    - 7.1.2. RR/2016/1390/P - Agmerhurst House, Kitchenham Road, Ashburnham, TN33 9NB – Hard surfaced tennis court for private use, with surrounding fence and associated landscaping. (*Refused*)

- 7.1.3. RR/2016/1570/P - The Stables, Brays Hill, Ashburnham TN33 9NZ - Change from holiday let to residential (Class C3) use. *(Comment broadly neutral. Correspondence attached. Refused)*
- 7.1.4. RR/2016/1766/P - The Stables, Brays Hill, Ashburnham TN33 9NZ - Modification of section 106 agreement relating to RR/2002/1141/P to allow residential use *(Comment broadly neutral. Correspondence attached. Refused)*
- 7.1.5. RR/2016/1838/P and /1840/L - Old Barn, Lakehurst Lane, Ashburnham - Demolition of modern extension and erection of two storey extension and internal alterations - amendment to RR/2014/1463/P - 500mm extension *(Supported. Undecided)*
- 7.1.6. RR/2016/1901/P - Ashburnham Place, The Kitchen Garden, Ashburnham TN33 9NE - Retention of existing church hall on a permanent basis. *(Supported. Undecided)*
  
- 7.2 New applications – to determine the council’s response to the following:
  - 7.2.1. RR/2016/2000/L - Little Acre, Brays Hill, Ashburnham TN33 9NZ - Woodburner with stainless steel flue and 2no. rooflights. (Retrospective) *(Undecided)*
  - 7.2.2. RR/2016/1792/L - Ashburnham Place, TN33 9NF - To extend existing chimney flue that has been redundant since the 1960's. *(Undecided)*
  - 7.2.3. RR/2016/2172/PN3 - Thornden Farm Offices, Thornden Lane, Ashburnham TN33 9PE - Change of use of offices (Use Class B1a) to a three bedroom dwelling (Use Class C3.) *(Undecided)*
  
- 7.3 Breaches and Enforcement – to note updates and progress
  - 7.3.1. ENF/14/15/ASH - Little Acre (Clear View Farm), Brays Hill, Ashburnham - New building and tarmac drive - *Enforcement effective 18/8/16 with 2mths to comply with requirement to remove unapproved drive and reinstate to agricultural use.*

7.4 Appeals – to note updates and progress

## **8. Highways matters**

- 8.1 Finger posts
- 8.2 Drainage
- 8.3 Highways Steward change
- 8.4 Potholes

## **9. Premises**

- 9.1 New village hall
- 9.2 Pavilion and grounds
- 9.3 Village Hall

## **10. Correspondence**

## **11. Information for Councillors / Future Agenda items**

## **12. Circulation folder**

## **13. Dates of Next Meeting**

- 13.1 9th November 2016
- 13.2 Planning committee 12th October

If there are no planning matters to consider the meeting will not be called.