

Ashburnham and Penhurst Parish Council

Clerk: Brian Holdstock

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Parish Council Members are Summoned to the Ordinary Meeting of the Parish Council to be held on Wednesday 12th July 2017 at 7.30p.m. in the Ashburnham Sports Pavilion

Signed *Brian Holdstock*

Date: 6th July 2017

Brian Holdstock, Clerk

A G E N D A

1. Apologies for absence

2. Disclosures of interest

- 2.1 To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3. Adoption of Minutes

- 3.1 To confirm the minutes of the Annual Meeting of the Council held on 16th May 2017 as a true and correct record.
- 3.2 To confirm the minutes of the Planning Committee meeting of the Council held on 14th June 2017 as a true and correct record.

4. Open Forum

- 4.1 To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
- 4.2 To receive verbal representations on any items, whether or not they are on the agenda, to which members of the public wish to speak.

5. Community matters

- 5.1 Local Action Plan
- 5.2 Rural broadband
- 5.3 Parish website
- 5.4 BT payphone box

6. RFO Report and Governance

- 6.1 RFO report
- 6.2 Receipts and payments
 - 6.2.1 To receive the schedule of receipts and payments for the months of May and June
 - 6.2.2 To approve the following future payments
 - 6.2.2.1 Action in Rural Sussex (AiRS), one day's consultancy - £385 + vat
 - 6.2.2.2 Tim Wakeling, quarterly web maintenance March – May - £45
 - 6.2.2.3 Upper Bridge – domain name service; mail box service - £60
 - 6.2.3 To retrospectively approve the following credit card payments
 - 6.2.3.1 Defibrillator adult pads £121.18
 - 6.2.3.2 Defibrillator paediatric pads £156.06
 - 6.2.3.3 Pavilion coffee machine £191.98

7. Planning

- 7.1 Applications on previous agendas – to note the current status
 - 7.1.1 RR/2017/855/P - Beechurst, Marl pits Lane, Ashburnham TN33 9LE - -Erection of single storey rear extension and balcony with log store under. RDC decision by 23/5/17 (*PC is neutral; RDC Approved Conditional*)
 - 7.1.2 RR/2017/863/P - Burnt Barns Farm, Freckley Hollow, Ashburnham, TN33 9LZ, Erection of stables. RDC decision by 25/5/17 (*PC supports; RDC Approved Conditional*)
- 7.2 Applications on the agenda for the first time. – – to note the council’s response as determined by the council’s Planning Committee
 - 7.2.1 RR/2017/1046/P – Naulakha, Lakehurst Lane, Ashburnham TN33 9PE - Use as dwelling house (currently holiday lets). (*PC Planning Committee met and resolved to oppose*)
- 7.3 Breaches and Enforcement – to note updates and progress
 - 7.3.1 Burnt Barns Farm, Freckley Hollow - ENF/11/17/ASH – breach of condition 3 of RR/2013/829/P “the boat house . . . shall be used only for purposes incidental to the occupation and enjoyment of the occupants of Burnt Barns Farm . . . and not for any trade or business.”
- 7.4 Appeals – to note updates and progress
 - 7.4.1 To note the following appeal against the enforcement notice ENF/14/15/ASH above. APP/U1430/C/16/3156685 –(RDC portal ref 2408) - Little Acre (Clear View Farm), Brays Hill, Ashburnham - Appeal against Enforcement Notice RR/2016/2630/ENF requiring land to be reinstated to former use. *Status: Appeal dismissed; enforcement upheld; 19/6/17 Further inspection date*
 - 7.4.2 The Stables, Brays Hill, TN33 9NZ – Appeal against refusal of planning applications RR/2016/1570/P and RR/2016/1766/P. (*Appeal started 3 May, representations by 3 June '17; RDC ref no. 2459*)

8. Highways matters

- 8.1 Road closures

9. Premises

- 9.1 New village hall
 - 9.1.1 To receive a report from the clerk regarding future governance
 - 9.1.2 To receive reports from working group leaders
- 9.2 Pavilion
 - 9.2.1 Maintenance issues
 - 9.2.1.1 Interior
 - 9.2.1.2 Equipment
 - 9.2.1.3 Exterior and grounds
- 9.3 Village Hall
 - 9.3.1 To receive reports from the Village Hall Management Committee (Cllr Richard White to report)

10. Correspondence

None

11. Information for Councillors / Future Agenda items

12. Dates of Next Meetings

12.1 Ordinary council meetings scheduled for the remainder of the council year are as follows:

13th September

8th November

10th January

14th March

Annual Assembly Thursday 26th April

9th May (Annual Meeting)

12.2 Planning committee meetings scheduled for the remainder of the council year are as follows:

9th August

11th October

13th December

14th February

11th April

If there are no planning matters to consider the meeting will not be called.