

Ashburnham and Penhurst Parish Council

Clerk: Brian Holdstock

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Parish Council Members are Summoned to the Ordinary Meeting of the Parish Council to be held on Wednesday 28th November 2018 at 7.30p.m. in the Ashburnham Sports Pavilion

Signed *Brian Holdstock*

Date: 22 November 2018

Brian Holdstock, Clerk

A G E N D A

1. Apologies for absence

2. Disclosures of interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3. Additional agenda items

To consider such other items as the Chair decides are urgent and due notice of which has been given to the clerk by 12 noon on the day of the meeting.

4. Adoption of Minutes

To confirm the minutes of the ordinary meeting of the Council held on 26th September 2018 as a true and correct record.

5. Open Forum

- 5.1 To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
- 5.2 To receive verbal representations on any items, whether or not they are on the agenda, to which members of the public wish to speak.

6. Community matters

- 6.1 Rural broadband – to receive progress reports of the current BT rollout programme. (Cllr Hoad)
- 6.2 Parish website developments update.
- 6.3 Parish Magazine – to review content of the Parish Council entry
- 6.4 School bus – to receive an update from Cllr Tina French

7. RFO Report and Governance

- 7.1 RFO report
 - 7.1.1 To receive an income and expenditure report against budget to the end of October 2018.
 - 7.1.2 To receive the bank reconciliation and confirm any verification by a councillor
- 7.2 Receipts and payment
 - 7.2.1 To approve the schedule of receipts and payments for the month of October 2018.
 - 7.2.2 To authorise the following payments
 - 7.2.2.1 RALC for Parish Online - £40 – annual subscription renewal
 - 7.2.2.2 Nigel Turner - £26 – pavilion window cleaning 23 October 2018
 - 7.2.2.3 Carol Lovett – pavilion cleaning – £161.25
 - 7.2.2.4 Rother CAB - £100 – Support grant
 - 7.2.2.5 Battle Area Community Transport - £100 – Support grant
 - 7.2.2.6 Ashburnham chapel - £100 – Support grant
 - 7.2.2.7 Ashburnham PCC - £300 – Burial grounds maintenance
 - 7.2.2.8 Penhurst PCC - £300 – Burial grounds maintenance
 - 7.2.2.9 Ashburnham PCC - £300 Parish magazine support grant

- 7.2.2.10 CPRE Sussex Branch - £50 – Donation
 - 7.2.2.11 Douglas Andrews - £503+vat – Ponts Green finger post repair (invoice awaited)
 - 7.2.2.12 James Harris - £35 – PA system for Remembrance Service
 - 7.2.2.13 Gill Ratcliffe - £27.28 – Reimbursement, catering for Remembrance Service.
- 7.3 Budget for 2019/20
- 7.3.1 To receive and review the first draft of the budget.
- 7.4 Governance
- 7.4.1.1 To note that separate parish meetings for Ashburnham and Penhurst are still required.
 - 7.4.1.2 To review parish representation on the council.

8. Premises

8.1 New village hall

- 8.1.1 To review correspondence exchange with Strutt & Parker regarding future legal fees and a revised lease for the recreation ground.
- 8.1.2 Entrance widening
 - 8.1.2.1 To receive a letter from the committee of the Appeal Fund.
 - 8.1.2.2 To authorise the payment of £1,350 plus vat to Herington solicitors client account to permit the finalisation of the license for the widening.
- 8.1.3 To note the refusal by RDC of the most recent planning application (for variations to tiles and windows).

8.2 Pavilion

- 8.2.1 To resolve to raise pavilion hire rates with effect from 1st January 2019 –
 - 8.2.1.1 Day session rates to be the same as the village hall, i.e. ~~£50~~ £60; ~~£25~~ £30; ~~£15~~ £18
 - 8.2.1.2 Monthly bookings paid by standing order to be increased from £60 pcm to £72 pcm.
 - 8.2.1.3 Cricket Club - £495 for the season.
- 8.2.2 To note the request from the East Sussex Section of the Vintage Motor Cycle Club to hold its annual show on the cricket field on Saturday 14th July 2019.

8.3 Village Hall

- 8.3.1 To receive a report from the Village Hall Management Committee (Cllr Richard White to report)

9. Planning

9.1 To note the current status (*in italics*) of the following applications on previous agendas

- 9.1.1 RR/2018/1910/MA - The White Cottage, Brownbread Street, Ashburnham TN33 9NX - Minor amendment to RR/2017/2343/P to allow enlargement of 2no. windows in front elevation of extension. Formation of a porch on the side elevation. *Remains undecided. Decision was due 17th August 2018.*
- 9.1.2 RR/2018/2084/P - Lattendens Farm, Farthing Lane, Ashburnham TN33 9PB - Installation of free-standing greenhouse to south-west. *The council recorded that it had no objection. Application withdrawn after indicative decision intention.*
- 9.1.3 RR/2018/2169/P - Honeyland, Honey Lane, Ashburnham TN33 9PE - Hardstanding and landscaping. (Retrospective) *Approved conditional.*

9.2 Applications on the agenda for the first time – to determine the council’s response.

- 9.2.1 RR/2018/2316P - Peans Farm, Penhurst TN33 9QR - Single storey oak framed orangery extension to west elevation and replacement of existing window with door to north elevation. Listed building consent also applied for.

9.3 Breaches and Enforcement – to note updates and progress

- 9.3.1 Neighbouring Parish (Catsfield): Land adjacent to Deer Park Lodge (*Cllr Hoad*)
- 9.3.2 Buckwell Ghyll – alleged planning breach by virtue of residential occupation of motor home. (*RDC Cllr Curtis*)
- 9.3.3 ENF/107/18/ASH – Oak Bank Farm, Farthing Lane, Ashburnham – Breach of condition of application RR/2012/1053/P. *Breach continues. Consultation letters sent to interested parties prior to issue of Notice of Breach.*

9.3.4 ENF/112/18/ASH – Honey Lane, Slivericks Lane, Ashburnham – Laying of large hard standing on agricultural field. *Application requested, received (RR/2018/2169/P above) and approved conditional.*

9.4 Appeals – to note new appeals and updates on current ones.

9.4.1 Appeal Ref: APP/U1430/W/18/3204034 Oak Bank Farm, Farthing Lane, Ashburnham TN33 9PB – RR/2017/1522/P - Proposed temporary agricultural workers dwelling to serve the essential needs of the holding. *Appeal dismissed (new dwelling not opposed but not in the proposed location).*

10. Highways matters

10.1 Finger posts

10.1.1 Mansfield Cross post demolished.

10.1.2 Pontoons Green subsidy received.

10.2 Byways

10.2.1 To review the letter from Strutt & Parker conveying the estate trustees' misgivings about allowing public access to the track between Ashburnham Place and The Forge.

10.3 SLR meeting

10.3.1 To receive the draft minutes of the meeting held on 6th November 2018.

10.4 Street naming – consideration of the naming of Penhurst Lane vs Tower House Road (carried forward from last meeting.)

11. Correspondence not elsewhere on this agenda

None

12. Information for Councillors / Future Agenda items

13. Dates of Next Meetings

13.1 To note that ordinary council meetings are scheduled for the last Wednesday of alternate months at 7.30pm in the Sports Pavilion and that the dates of meetings for the remainder of the council year are in 2019 and as follows:

30th January

27th March

Annual Assembly Thursday 26th April

29th May (Annual Meeting)

13.2 To note that planning committee meetings are scheduled for the last Wednesday of alternate months when there is no parish council meeting. Meetings are at 7.30pm in the Sports Pavilion.

If there are no planning matters to consider the meeting will not be called.