

Ashburnham with Penhurst Parish Council

Clerk: Brian Holdstock

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Parish Council Members are Summoned to the Ordinary Meeting of the Parish Council to be held on Wednesday 30th January 2019 at 7.30p.m. in the Ashburnham Sports Pavilion

Signed *Brian Holdstock*

Date: 24 January 2019

Brian Holdstock, Clerk

A G E N D A

1. Apologies for absence

2. Disclosures of interest

- 2.1 To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3. Additional agenda items

To consider such other items as the Chair decides are urgent and due notice of which has been given to the clerk by 12 noon on the day of the meeting.

4. Adoption of Minutes

- 4.1 To confirm the minutes of the ordinary meeting of the Council held on 28th November 2018 as a true and correct record.

5. Open Forum

- 5.1 To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
- 5.2 To receive verbal representations on any items, whether or not they are on the agenda, to which members of the public wish to speak.

6. Community matters

- 6.1 Rural broadband – to receive progress reports of the current BT programme. (Cllr Hoad)
- 6.2 Parish website developments (Clerk)
- 6.3 Local Action Plan – to finalise a draft of the Local Action Plan for submission to the Annual Assembly.
- 6.4 Rother Rural Trust – to note that new applications are invited before 25th Feb '19
- 6.5 Other community matters

7. RFO Report and Governance

- 7.1 Financial reports
 - 7.1.1 To receive an income and expenditure report against budget to 31st December 2018.
 - 7.1.2 To receive the bank reconciliation to 31st December 2018 and confirm any verification by a councillor.
- 7.2 Receipts and payments
 - 7.2.1 To approve the schedule of receipts and payments for the months of November and December 2018.
 - 7.2.2 To authorise the following payments
 - 7.2.2.1 Pavilion window cleaning - Nigel Turner - £26
 - 7.2.2.2 Pavilion house keeping Aug-Dec '18 – Carol Lovett - £285

7.3 Budget and Precept for 2019/20

- 7.3.1 To adopt the budget tabled as draft at the previous meeting and amended as directed by the November meeting.
- 7.3.2 To set the precept for 2019/20 as £12,300 and to notify RDC accordingly.

7.4 Governance

- 7.4.1 Annual Assembly 25th April 2019 – to review agenda items.

8. Premises

8.1 New village hall

- 8.1.1 License to widen gateway -
- 8.1.2 New lease – to consider alternative options if permission to under lease to CIO is refused.

8.2 Pavilion

- 8.2.1 To note that the Ashburnham Estate trustees have approved the booking by East Sussex Section of the Vintage Motor Cycle Club to hold its annual show at the cricket ground.

8.3 Village Hall

- 8.3.1 To receive reports from the Village Hall Management Committee (Cllr Richard White to report)
- 8.3.2 To review options for reinstating the Ride & Walk (clerk)

9. Planning

9.1 Applications on previous agendas - to note the current status

- 9.1.1 RR/2018/1910/MA - The White Cottage, Brownbread Street, Ashburnham TN33 9NX - Minor amendment to RR/2017/2343/P to allow enlargement of 2no. windows in front elevation of extension. Formation of a porch on the side elevation. *Remains undecided. Decision was due 17th August 2018.*
- 9.1.2 RR/2018/2316P - Peans Farm, Penhurst TN33 9QR - Single storey oak framed orangery extension to west elevation and replacement of existing window with door to north elevation. Listed building consent also applied for. *Council has opposed as being out of character. Remains undecided.*
- 9.1.3 RR/2018/2018/2906/P - Old Sprays Barn, Penhurst Lane, Penhurst TN33 9QN - Conversion of outbuilding to ancillary self-contained domestic accommodation, erection of shed for garden equipment and modification of S106 (RR/2000/591/P). *Council has supported this application "provided that the section 106 agreement is clear in not allowing the accommodation formed to be separated from the existing dwelling." Remains undecided.*

9.2 Applications on the agenda for the first time – to determine the council's response.

- 9.2.1 RR/2019/50/P - The Stables, Brays Hill, Ashburnham TN33 9NZ - Proposed single storey garden room extension and detached two bay garage and 5 no. rooflights to existing roof. *Undecided*

9.3 Breaches and Enforcement – to note updates and progress

- 9.3.1 Neighbouring Parish (Catsfield): Land adjacent to Deer Park Lodge (*Cllr Hoad has indicated that he is contacting Catsfield parish clerk with a view to a joint approach.*)
- 9.3.2 Buckwell Ghyll – alleged planning breach by virtue of residential occupation of motor home. (*RDC Cllr Curtis advised that he has seen no further action by RDC.*)
- 9.3.3 ENF/107/18/ASH – Oak Bank Farm, Farthing Lane, Ashburnham – Breach of condition of application RR/2012/1053/P.

9.4 Appeals – to note updates and progress

No new appeals

10. Highways matters

10.1 Finger posts

- 10.1.1 Mansfield Cross replacement post estimate awaited.
- 10.1.2 Pontoons Green Brownbread Street sign installation imminent.

10.2 SLR meetings

10.2.1 The next meeting is Wednesday 15th May 2019.

10.2.2 To review actions from last meeting outstanding

10.3 Street naming – Cllr Hoad to report.

11. Correspondence

11.1 Donation of restricted funds from Village Hall Appeal Fund.

11.2 Thanks for burial ground grant – Penhurst.

12. Information for Councillors / Future Agenda items

13. Dates of Next Meetings

13.1 To note that ordinary council meetings are scheduled for the last Wednesday of alternate months at 7.30pm in the Sports Pavilion and that the dates of meetings for the remainder of the council year are as follows:

27th March

Annual Assembly Thursday 26th April

29th May (Annual Meeting)

13.2 To note that planning committee meetings are scheduled for the last Wednesday of alternate months when there is no parish council meeting. Meetings are at 7.30pm in the Sports Pavilion.

If there are no planning matters to consider the meeting will not be called.