

Ashburnham with Penhurst Parish Council

Clerk: Brian Holdstock

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Parish Council Members are Summoned to the Ordinary Meeting of the Parish Council to be held on Wednesday 29th January 2020 at 7.30p.m. in the Ashburnham Sports Pavilion

Signed *Brian Holdstock*

Date: 23 January 2020

Brian Holdstock, Clerk

A G E N D A

1) **Apologies for absence**

2) **Disclosures of interest**

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3) **Additional agenda items**

To consider such other items as the Chair decides are urgent and due notice of which has been given to the clerk by 12 noon on the day of the meeting.

4) **Adoption of Minutes**

To confirm the minutes of the ordinary meeting of the Council held on 27th November 2019 as a true and correct record.

5) **Open Forum**

- a) To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
- b) To receive verbal representations on any items, whether or not they are on the agenda, to which members of the public wish to speak.

6) **Planning**

a) On-going applications

RR/2019/1498/P - Distant Holding For Olivers Hill Farm, Olivers Hill, Lakehurst Lane, TN33 9PE - Change of use of existing care farm facility into a school.

Approved conditional.

RR/2019/1648/P - Ash Tree Inn, Brownbread Street, Ashburnham, TN33 9NX - Remove two existing outbuildings and replace with one new store building. *Decision overdue. Consultations continue. Remains undecided.*

RR/2019/1694/P - Brays Hill Farm House, Brays Hill, Ashburnham TN33 9NZ - Two

storey extension to rear of property and first floor side extension. Internal re modelling of kitchen and bedroom. Construction of detached double garage with storage space above. Alternative to RR/2018/1400/P. *Members resolved to respond to consultation with a comment that they were not unhappy with the proposal but had no further comment. Remains undecided.*

b) New applications

None

c) Breaches and Enforcement – to note updates and progress

Ongoing: **ENF/107/18/ASH** – Oak Bank Farm, Farthing Lane, Ashburnham – Notice of Breach of Condition of application RR/2012/1053/P served November 2018. *Breach continues. Those on whom notice served pleaded not guilty at Hastings Magistrates Court on 25 November 2019 and a hearing has been set for 13th March 2020.*

New: **ENF/40/19/ASH** Oak Bank Farm, Farthing Lane, Ashburnham – Unlawful extension of lawful development. *Enforcement report 30/5/19*

ENF/208/19/ASH – Old Chapel House, Red Barn, Ponds Green – Erection of building (waiting further information)

d) Appeals

No new information.

e) Rother policy update

To note the publication of the Development and Site Allocations policy in December 2019.

7) Community matters

a) Village Action Plan

- i) Preservation of the rural character of our villages (Cllr Zoe O’Sullivan)
- ii) Smooth and safe roads (Cllr Ron King).
- iii) Communication and involvement (Cllr Zoe O’Sullivan)
- iv) Community and Environment (Cllr Tina French)
 - ◉ESCC Healthy Walks programme review (details previously circulated).
 - ◉Request from Nicky Bishop to present to March meeting a plan to make Ashburnham carbon neutral.
- v) New village hall (Cllr Richard White) *see below at 10) a)*
- vi) Superfast broadband connectivity for all (Cllr Andrew Hoad)
- vii) Rights of Way (Cllr Paul Spicer)
 - ◉Honey Lane bridle way

b) Affordable Housing

Discussion

8) RFO Report

- a) Receipts and payments – to receive the attached schedule for the months of December and January.
- b) Bank reconciliation – to receive the attached reconciliation and note any verification by a councillor.
- c) Income and expenditure – to receive the attached report against budget to the 20th Jan.
- d) Earmarked reserves – to receive the attached report of movements in reserves.
- e) Payments – to resolve to authorise the payments on the list attached including charitable donations.

- f) Charitable donations - to approve the donations and grants to be made in FY20/21.
Battle Area Community Transport £100
Rother Citizens Advice Bureau £100
- g) Salaries - to formally adopt the national council pay scale for the next 12 months.
- h) Budget and Precept - to adopt the budget for FY2021 and set the parish precept at £12,6767 (£12,009 in FY19/20, an increase of 2.5%)

9) Governance

- a) Financial Regulations review
- b) Annual parishes meetings - to review main topics for 23 April 2020.
- c) To consider actions to comply with Accessibility Regulations for Public Bodies

10) Premises

- a) New village hall
(Master planning chart and time line previously circulated)
 - i) Planning and Design:
To note full Discharge of Conditions relating to all materials above ground level.
 - ii) Construction: to determine the actions to be taken to ensure a registered “start of construction” before 17 February 2020
 - iii) Funding: to confirm the broad outlines of the fund raising task, i.e. £400k from grants, £100 from ATT pledged donation, £150k maximum borrowing.
 - iv) Landlord and Legal: to note progress with the engrossing of a new lease.
 - v) Commissioning and Handover: to consider the form of the delegation to the Ashburnham & Penhurst Community Centre (APCC) for the operation of the recreation ground including the new village hall.
- b) Pavilion and Sports Field
 - i) Lettings
To confirm the fee for the Ashburnham Cricket Club for 2020 as £450 and to explore a principle for future years.
 - ii) Pavilion maintenance
 - ⊙Exterior cladding treatment planned for 2020: quotations to be obtained from suitable contractors.
 - iii) Sports Field maintenance
 - ⊙Seasonal works planned.
- c) Village Hall
 - i) To receive reports from the Village Hall Management Committee (Cllr White to report)

11) Highways and Byways

- a) Finger posts
 - i) To adopt recommendations from survey for one repair, one renewal and two repainting at cost (net of ESCC subsidy) of £1,150 covering the following sign numbers -
 - #2 Kitchenham Road - repair in workshop - £693 gross
 - #9 Farthing Lane - repaint - £200 gross
 - #10 Old Thatch Lane upper - repaint - £200 gross
 - #11 Slivericks lower - new post - £757 gross
- b) SLR meeting
 - i) To note that a new highways steward has been appointed and that actions highlighted at the last SLR have been completed.

c) Street naming

To note the consultations instituted by the Street Naming Officer.

12) Correspondence

- a) Consultation on police powers re unauthorised encampments
- b) Rother Parish Conference 27 May 2020.

13) Information for Councillors / Future Agenda items

14) Dates of Next Meetings

- a) To note that ordinary council meetings are scheduled for the last Wednesday of alternate months at 7.30pm in the Sports Pavilion and that the dates of meetings for the remainder of the council year are as follows - 25 Mar, (Parish Meetings Thursday 23rd April), 27 May (Annual Meeting of the Council)

- b) To note that planning committee meetings are scheduled for the last Wednesday of alternate months when there is no parish council meeting. Meetings are at 7.30pm in the Sports Pavilion.

If there are no planning matters to consider the meeting will not be called.