

Ashburnham with Penhurst Parish Council

Clerk: Brian Holdstock

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Parish Council Members are Summoned to the RESCHEDULED Ordinary Meeting of the Parish Council to be held on Friday 20th March 2020 at 7.00p.m. in the Ashburnham Sports Pavilion

Signed *Brian Holdstock*

Date: 16 March 2020

Brian Holdstock, Clerk

A G E N D A

1) Apologies for absence

2) Disclosures of interest

- a) To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3) Additional agenda items

To consider such other items as the Chair decides are urgent and due notice of which has been given to the clerk by 12 noon on the day of the meeting.

4) Adoption of Minutes

- a) To confirm the minutes of the ordinary meeting of the Council held on 29th January 2020 as a true and correct record.

5) Open Forum

- a) To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
- b) To receive verbal representations on any items, whether or not they are on the agenda, to which members of the public wish to speak.

6) Exceptional Business relating to COVID19 Pandemic

- a) To review a range of parish council responses to support the community (see sub Agenda attached).
- b) To consider emergency arrangements for conducting parish council business during the Coronavirus pandemic.
 - i) Annual Parish Meetings
 - ii) Authorisation of payments
 - iii) Response to planning consultations.
 - iv) Annual meeting of the council.

7) Planning

- a) On-going applications
RR/2019/1694/P - Brays Hill Farm House, Brays Hill, Ashburnham TN33 9NZ - Two storey extension to rear of property and first floor side extension. Internal re modelling of kitchen and bedroom. Construction of detached double garage with storage space above. Alternative to RR/2018/1400/P. *Remains undecided.*
- b) New applications
RR/2020/7/P - Old Sprays Barn, Penhurst Lane, Penhurst TN33 9QN - Proposed bedroom within the loft void of the western (rebuilt) section of the barn with new glazed doors installed

in the West side elevation of the southern outshot. *Council has responded “Having received no representations the council takes no view and is content for the planning application process to take its course.”*

RR/2019/2311/P - Honeyland, Honey Lane, Ashburnham/Dallington TN33 9PE - Proposed agricultural barns, *(Remains undecided. Following vigorous opposition from neighbours the council has posted its position as “The parish council endorses the objections fully detailed in the letters from a large number of neighbours and urges the planning authority to employ the District Surveyor to evaluate the business case for this scale of building.”*

RR/2020/95/P - Frankwell Farm, Brays Hill, Ashburnham TN33 9NZ - Construction of an orangery/conservatory, swimming pool, and associated outbuilding. *Undecided. Council required to determine its response.*

- c) Breaches and Enforcement – to note updates and progress
Ongoing: **ENF/107/18/ASH** – Oak Bank Farm, Farthing Lane, Ashburnham – Notice of Breach of Condition of application RR/2012/1053/P served November 2018. *Breach continues. Those on whom notice served pleaded not guilty at Hastings Magistrates Court on 25 November 2019 and a hearing has been set for 13th March 2020.*
New: **ENF/40/19/ASH** Oak Bank Farm, Farthing Lane, Ashburnham – Unlawful extension of lawful development. *Enforcement report 30/5/19*
ENF/208/19/ASH – Old Chapel House, Red Barn, Ponds Green – Erection of building (waiting further information)
- d) Appeals
No new information.

8) Community matters

- a) Village Action Plan
- b) Affordable housing
- c) Phonebox

9) RFO Report

- a) Receipts and payments since previous meeting – to receive the attached schedule up to 16th March 2020.
- b) Bank reconciliation – to receive the attached reconciliation and note any verification by a councillor.
- c) Income and expenditure – to receive the attached report against budget to the end of the financial year.
- d) Payments to authorise – to resolve to authorise the payments on the list attached.

10) Governance

- a) Public Bodies Accessibility Regulations - to determine the Council’s response to the requirements.

11) Premises

- a) New village hall
 - i) To note the updated planning charts relating to time frame and project expenditure.
 - ii) To receive the minutes of the advisory committee, New Hall Steering Group, and approve any recommendations if so required.
 - iii) Planning and Design: to confirm the deferment of SBEM calculations.
 - iv) Construction: to note the dialogue between the parish council and Wealden AM Ltd.
 - v) Funding: to note preliminary discussions with potential funding bodies.
 - vi) Landlord and Legal: to note that the new lease has been issued for comment and to resolve to accept it without taking further legal advice.
 - vii) Commissioning and Handover: to set a time table for a governance review leading to a proposal for a form of management contract with the Ashburnham & Penhurst

Community Centre CIO.

b) Pavilion and Sports Field

i) Lettings

- (1) To resolve to reduce the hiring fee for the cricket club for 2020 from the £450 paid in each of the last 5 years to £405, to be reviewed in one year's time.
- (2) To set a hiring fee policy in regard to good causes.
charge for a session is £60 with a 50% reduction for residents. Village organisations pay £18 and if they are a regular weekly booking and pay by standing order then the fee is 4 x £18 per calendar month (so they get every 13th week free though taking out Christmas probably reduces that benefit).

ii) Pavilion maintenance

- (1) To approve plans to refurbish the exterior weather boarding.

c) Village Hall

- i) To receive reports from the Village Hall Management Committee (Cllr White to report).

12) Highways and Byways

a) Finger posts

To note that prices for the maintenance of the four posts approved at the previous meeting are confirmed.

b) SLR meeting

To review the date of the next meeting currently scheduled for 16 June 2020.

c) Street naming

To note the current status of the planned changes.

13) Correspondence

None

14) Information for Councillors / Future Agenda items

15) Dates of Next Meetings

- a) To note that ordinary council meetings are scheduled for the last Wednesday of alternate months at 7.30pm in the Sports Pavilion and that the dates of meetings for the remainder of the council year are as follows - (Parish Meetings Thursday 23rd April), 27 May (Annual Meeting of the Council)
- b) To note that planning committee meetings are scheduled for the last Wednesday of alternate months when there is no parish council meeting. Meetings are at 7.30pm in the Sports Pavilion.

If there are no planning matters to consider the meeting will not be called.