

Ashburnham with Penhurst Parish Council

Clerk: Brian Holdstock

Little Midge, Ashburnham, Battle, TN33 9PB
Tel: 01323 832082 Email:clerk@ashburnham-penhurst.net

Parish Council Members are Summoned to the Ordinary Meeting of the Parish Council to be held on Wednesday 30th September 2020 at 7.30p.m. as an online virtual meeting

Signed *Brian Holdstock*

Date: 24 September 2020

Brian Holdstock, Clerk

A G E N D A

1) Apologies for absence

2) Disclosures of interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3) Additional agenda items

To consider such other items as the Chair decides are urgent and due notice of which has been given to the clerk by 12 noon on the day of the meeting.

4) Adoption of Minutes

To confirm the minutes of the ordinary meeting of the Council held on 29th July 2020 as a true and correct record.

5) Open Forum

- a) To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
- b) To receive verbal representations on any items, whether or not they are on the agenda, to which members of the public wish to speak.

6) Planning

- a) On-going applications *To note progress on the following:*

RR/2019/1694/P - Brays Hill Farm House, Brays Hill, Ashburnham TN33 9NZ - Two storey extension to rear of property and first floor side extension. Internal re modelling of kitchen and bedroom. Construction of detached double garage with storage space above. Alternative to RR/2018/1400/P. *Remains undecided.*

RR/2020/996/P - Little Oak Hall, Penhurst Lane, Penhurst TN33 9QN - Proposed conversion and extension of existing outbuilding to form new holiday let and construction of new single garage.

Approved conditional

- b) New applications *To determine the council's response*

RR/2020/1231/P - Honey Land, Honey Lane, Ashburnham, TN33 9PE - Proposed agricultural barn.

At a recent virtual meeting of councillors it was decided to oppose this application and the details have been posted to the RDC planning portal.

RR/2020/1313/P - The Stable Block, Penhurst Lane, Penhurst TN33 9QP - Change of use and conversion to create a 2 bedroom managers flat, 2 additional bedrooms and a new meeting room all for use in association with Penhurst Retreat Centre, including retention of the existing first floor holiday accommodation unit.

Members have already decided at a recent virtual meeting, which included the applicant, to support this application which remains undecided.

- c) Breaches and Enforcement – to note the current position on the following open cases:
ENF/107/18/ASH – Oak Bank Farm, Farthing Lane, Ashburnham RR/2012/1053/P – Breach of Condition Notices A and B served 28 Nov 2018. Notice A: “. . .storage of business use and agricultural items on the hardstanding surface without permission . . . not within Oak Bank Farm” ; Notice B: “. . . the hardstanding is being used for the storage of business use and agricultural items.” (permitted use is for domestic storage and parking, not for any business use.)

There is no appeal against a Breach of Condition Notice and enforcement takes place in the magistrates court. Enforcement hearings in court started but were suspended temporarily when the Coronavirus lockdown came into force. (Action RDC Cllr Curtis: to request a situation report)

ENF/40/19/ASH Oak Bank Farm, Farthing Lane, Ashburnham – Unlawful extension of lawful development. *Enforcement report 30/5/19. No further information.*

(Action RDC Cllr Curtis: to request a situation report)

ENF/191/20/ASH - Buckwell Ghyll, Lakehurst Lane, Ashburnham - Breach of Appeal - using property for residential.

New breach. No reports yet received.

- d) Appeals

None

- e) Rother District Local Plan Update

7) **Community matters**

- a) Local Action Plan
- b) Rural broadband
- c) Parish website
- d) Phone box
- e) Affordable Housing
- f) Covid-19

8) **RFO Report**

- a) Receipts and payments since previous meeting – to receive the attached schedule for the period 23 July to 23 Sep 2020.
- b) Bank reconciliation – to receive the attached reconciliation and note any verification by a councillor.
- c) Income and expenditure – to receive the attached report against budget to 23 September.
- d) Earmarked reserves – to receive the attached report of movements in reserves.
- e) Payments to authorise – to resolve to authorise the payments on the list attached.
- f) External audit sign off - Notice of Completion of Audit
- g) September – three year forecast update

9) **Governance**

- a) Bank mandate - to complete the annual review of those authorised.

10) **Premises**

- a) New village hall
 - i) Planning and Design: to note the minutes of the recent New Hall Steering Group meeting.
 - ii) Construction: to note the minutes of the recent New Hall Steering Group meeting.
 - iii) Landlord and Legal: To consider whether or not the security of tenure offered in the new lease is sufficient to enable the project to proceed and what the options are.
- b) Pavilion and Sports Field
 - i) Lettings
 - ii) Pavilion maintenance

iii) Sports Field maintenance

c) Village Hall

i) To receive reports from the Village Hall Management Committee (Cllr White to report)

11) Highways and Byways

a) Finger posts

To note that the current programme for 2020 has been completed.

b) SLR meeting

24th November 2020 is in the diary for the next meeting.

c) Street naming

Questions to RDC regarding road name change without consultation at Old Thatched Lane.

12) Correspondence

a) None

13) Information for Councillors / Future Agenda items

14) Dates of Next Meetings

a) To note that ordinary council meetings are scheduled for the last Wednesday of alternate months at 7.30pm in the Sports Pavilion and that the dates of meetings for the remainder of the council year are as follows - 2019: 25 Sep, 27 Nov; 2020: 29 Jan, 25 Mar, (Parish Meetings Thursday 23rd April), 27 May (Annual Meeting of the Council)

b) To note that planning committee meetings are scheduled for the last Wednesday of alternate months when there is no parish council meeting. Meetings are at 7.30pm in the Sports Pavilion.

If there are no planning matters to consider the meeting will not be called.