

Ashburnham with Penhurst Parish Council

Clerk: Brian Holdstock

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Parish Council Members are Summoned to the Ordinary Meeting of the Parish Council to be held on Wednesday 25th November 2020 at 7.30p.m. as an online virtual meeting

Signed *Brian Holdstock*

Date: 19 November 2020

Brian Holdstock, Clerk

The meeting will be held under the terms of the following Statutory Instrument:
SI 2020/392 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

A G E N D A

1) Apologies for absence

2) Disclosures of interest

- a) To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3) Additional agenda items

To consider such other items as the Chair decides are urgent and due notice of which has been given to the clerk by 12 noon on the day of the meeting.

4) Adoption of Minutes

- a) To confirm the minutes of the ordinary meeting of the Council held on 30th September 2020 as a true and correct record.
- b) To confirm the minutes of the Planning Committee meeting of the Council held on 4th November 2020 as a true and correct record.

5) Open Forum

- a) To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
- b) To receive verbal representations on any items, whether or not they are on the agenda, to which members of the public wish to speak.

6) Planning

- a) On-going applications *To note progress on the following:*
RR/2020/1231/P - Honey Land, Honey Lane, Ashburnham, TN33 9PE - Proposed agricultural barn.
At a recent virtual meeting of councillors it was decided to oppose this application. It remains undecided.
RR/2020/1313/P - The Stable Block, Penhurst Lane, Penhurst TN33 9QP - Change of use and conversion to create a 2 bedroom managers flat, 2 additional bedrooms and a new meeting room all for use in association with Penhurst Retreat Centre, including

retention of the existing first floor holiday accommodation unit.

Members have already decided at a recent virtual meeting, which included the applicant, to support this application which remains undecided.

RR/2019/1694/P - Brays Hill Farm House, Brays Hill, Ashburnham TN33 9NZ - Two storey extension to rear of property and first floor side extension. Internal re modelling of kitchen and bedroom. Construction of detached double garage with storage space above. Alternative to RR/2018/1400/P. *Remains undecided.*

a) New applications *To determine the council's response where still required.*

RR/2020/1926/P - Vale Cottage, The Forge, Ashburnham, TN33 9PH - Proposed single storey extension, including demolition of existing. Proposed Juliet balcony to master bedroom and replacement windows to bedrooms two and three. *Council response to be determined.*

RR/2020/1742/P – Court Lodge Farm, The Forge, Ashburnham, TN33 9PJ - Proposed flat roofed link between farmhouse and Oast and conversion to provide further accommodation.

RR/2020/1743/L – Court Lodge Farm, The Forge, Ashburnham, TN33 9PJ - Proposed flat roofed link *At the Planning Committee on 4th Nov members decided to comment but remain neutral. It remains undecided.*

RR/2020/1721/P - New Buildings Farm, Church Road, Ashburnham, TN33 9NU - Change of use of buildings from agricultural to bespoke Class B8 storage of light equipment and timber materials. *At the Planning Committee on 4th Nov members decided to express concerns and request more information. but remain neutral. It remains undecided.*

RR/2020/1570/P - The Stables, Brays Hill, Ashburnham, TN33 9NZ - Change of use of land from agricultural to residential and proposed construction of one bedroom holiday let.

At the Planning Committee on 4th Nov members decided to oppose the application. It remains undecided.

b) Breaches and Enforcement - New – *To note the following new cases:*

ENF/303/20/ASH - Springside Farm, Herrings Road, Ashburnham, TN33 9PE - Change of use of agricultural land to store materials for business

Breaches and Enforcement - Ongoing - *To note developments on the following:*

ENF/107/18/ASH – Oak Bank Farm, Farthing Lane, Ashburnham RR/2012/1053/P – Breach of Condition Notices A and B served 28 Nov 2018. Notice A: “. . .storage of business use and agricultural items on the hardstanding surface without permission . . not within Oak Bank Farm” ; Notice B: “. . the hardstanding is being used for the storage of business use and agricultural items.” (permitted use is for domestic storage and parking, not for any business use.)

Matters being pursued in Magistrates Court.

ENF/40/19/ASH Oak Bank Farm, Farthing Lane, Ashburnham – Unlawful extension of lawful development. *Enforcement report 30/5/19.*

ENF/191/20/ASH - Buckwell Ghyll, Lakehurst Lane, Ashburnham - Breach of Appeal - using property for residential.

New breach. No reports yet received.

c) Appeals

None

d) Rother District Local Plan Update

e) Neighbouring Parishes

Parish of Sidley - **RR/2020/1672/P** - Watermill Lane, land on east side of Bexhill - Change of Use and the development of Phase 1 of the Gypsy Traveller allocation in policy area Bex3c; in the form of 2no. pitches, each for the stationing of 1no. mobile home and 1no. touring caravan, for use by Gypsy Traveller families. (Land Title: ESX378524) (Outline).

Parish council is requested to join Battle Town Council and support the application.

7) **Community matters** (to receive updates)

a) Village Action Plan

Rural character preservation

Smooth and safer roads
Rights of way
Communications
Community and environment
New village hall
Superfast broadband

- b) Affordable housing
- c) Phone box and museum
- d) Covid-19
- e) Remembrance Sunday - debrief and review.

8) RFO Report

- a) Receipts and payments – to receive the attached schedule of payments for the period 24th September to 18th November 2020.
- b) Bank reconciliation – to receive the attached reconciliation and note any verification by a councillor.
- c) Income and expenditure – to receive the attached report against budget to 18th November 2020.
- d) Earmarked reserves – to receive the attached report of movements in reserves.
- e) Annual support grant payments - to review the list and the amounts to be paid.
- f) Payments to authorise – to resolve to authorise the payments on the list attached plus those approved at 8) e) above.
- g) November – first draft budget to review.

9) Governance

- a) Addition to bank mandate (Cllr Spicer)

10) Premises

- a) New village hall (last meeting of Steering Committee was 9th September 2020)
 - i) Planning and Design: to note progress with consultations with users.
 - ii) Construction: to note outstanding works on the entrance widening.
 - iii) Funding: to note funds in Appeal Fund and to consider fund raising options.
 - iv) Landlord and Legal: to review progress in the signing of a new lease.
 - v) Commissioning and Handover: to consider a future role in the operation by the Ashburnham and Penhurst Community Centre.
- b) Pavilion and Sports Field
 - i) Lettings
 - (1) To note temporary cessation of letting once more.
 - (2) To note agreed payment formula for cricket club for 2020.
 - ii) Pavilion maintenance
 - (1) To note work on the exterior.
 - (2) To consider work on the interior.
 - iii) Sports Field maintenance
 - (1) To note steps taken to address dog fouling.
 - (2) To approve a plan for making good the verge adjacent to the war memorial.
- c) Village Hall
 - i) To note funds in current account and in Appeal Fund.
 - ii) To receive reports from the Village Hall Management Committee (Cllr White to report).

11) Highways and Byways

- a) Finger posts
To confirm proactive maintenance for 2021/22

- b) SLR meeting
To note the creation of new customer service areas and appointment of our new customer service manager.
- c) Street naming

12) Correspondence

- a) BACT request for support.
- b) RALC - Local Cycling and Walking Infrastructure Plan (LCWIP) consultation + NALC climate change survey

13) Information for Councillors / Future Agenda items

14) Dates of Next Meetings

- a) To note that ordinary council meetings are scheduled for the last Wednesday of alternate months at 7.30pm in the Sports Pavilion and that the dates of meetings for the remainder of the council year are as follows - 2021: 27 Jan, 31 Mar, (Parish Meetings Thursday 22nd April), 26 May (Annual Meeting of the Council)
- b) To note that planning committee meetings are scheduled for the last Wednesday of alternate Pavilion.

If there are no planning matters to consider the meeting will not be called.