

Ashburnham with Penhurst Parish Council

Clerk: Brian Holdstock

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Parish Council Members are Summoned to the Ordinary Meeting of the Parish Council to be held on Wednesday 27th January 2021 at 7.30p.m. as an online virtual meeting

Signed *Brian Holdstock*

Date: 20 January 2020

Brian Holdstock, Clerk

A G E N D A

1) **Apologies for absence**

2) **Disclosures of interest**

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3) **Additional agenda items**

To consider such other items as the Chair decides are urgent and due notice of which has been given to the clerk by 12 noon on the day of the meeting.

4) **Adoption of Minutes**

- a) To confirm the minutes of the ordinary meeting of the Council held on 25th November 2020 as a true and correct record.
- b) To confirm the minutes of the Planning Committee meeting of the Council held on 6th January 2021 as a true and correct record.

5) **Open Forum**

- a) To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
- b) To receive verbal representations on any items, whether or not they are on the agenda, to which members of the public wish to speak.

6) **Planning**

- a) On-going applications *Situation reports on the following:*

RR/2020/1313/P - The Stable Block, Penhurst Lane, Penhurst TN33 9QP - Change of use.

Members supported this application.

Remains undecided.

RR/2019/1694/P - Brays Hill Farm House, Brays Hill, Ashburnham TN33 9NZ - Two storey extension to rear of property and first floor side extension. Internal re modelling of kitchen and bedroom. Construction of detached double garage with storage space above. Alternative to RR/2018/1400/P. *A resubmission is in progress after concerns were raised by the RDC Conservation Officer. Remains undecided.*

RR/2020/1926/P - Vale Cottage, The Forge, Ashburnham, TN33 9PH - Proposed single storey extension.

Members supported the application.

Approved conditional. Item closed.

RR//2020/1742/P – Court Lodge Farm, The Forge, Ashburnham, TN33 9PJ - Proposed flat roofed link between farmhouse and Oast and conversion to provide further accommodation. *Members commented but remained neutral.*

Remains undecided.

RR/2020/1721/P - New Buildings Farm, Church Road, Ashburnham, TN33 9NU - Change of use of buildings from agricultural to bespoke Class B8 storage of light equipment and timber materials.

Members responded that not yet decided and requested more information regarding vehicular access and turning areas, as a condition before any development could start.

Remains undecided.

RR/2020/1570/P - The Stables, Brays Hill, Ashburnham, TN33 9NZ - Change of use of land from agricultural to residential and proposed construction of one bedroom holiday let.

Members opposed.

Application withdrawn. Item closed.

RR/2020/2198/P - Proposed erection of single storey extension, alterations to rear porch and demolition of modern garden shed.

At the Planning Committee on 6th January 2021 members supported this application.

Remains undecided.

b) Neighbouring Parishes

Parish of Sidley - **RR/2020/1672/P** - Watermill Lane, Bexhill - Change of use to permit traveller site.

Members commented but were not opposed.

Permission granted. Item now closed.

c) New applications

None

d) Breaches and Enforcement

ENF/303/20/ASH - Springside Farm, Herrings Road, Ashburnham, TN33 9PE - Change of use of agricultural land to store materials for business.

Application requested 7 Dec '20

ENF/107/18/ASH – Oak Bank Farm, Farthing Lane, Ashburnham RR/2012/1053/P – Breach of Condition Notices A and B served 28 Nov 2018. Notice A: “. . .storage of business use and agricultural items on the hardstanding surface without permission . . . not within Oak Bank Farm”; Notice B: “. . . the hardstanding is being used for the storage of business use and agricultural items.” (permitted use is for domestic storage and parking, not for any business use.)

2-day trial at Hastings Magistrates Court on 27th and 28th May 2021.

ENF/40/19/ASH Oak Bank Farm, Farthing Lane, Ashburnham – Unlawful extension of lawful development. *Enforcement report 30 May '19.*

e) Appeals

None

7) **Community matters**

a) Covid-19 To review the Council's response to the current pandemic.

b) Defibrillators To review the Council's current obligations.

c) Village Action Plan and Lead Responsibilities that are not stand-alone agenda items

i) To review allocation of responsibilities.

ii) Website, communications, rural character preservation (Cllr O'Sullivan)

Traffic stats, development of an alerts function and a local history section.

iii) Care of natural environment, community services including affordable housing, former payphone box (Cllr French)

iv) Rural Broadband (Cllr Hoad)

8) **RFO Report**

a) Receipts and payments since previous meeting – to receive the attached schedule for the period 16 November 2020 to 20 January 2021.

- b) Bank reconciliation – to receive the attached reconciliation at 20 January 2021 and note any verification by a councillor.
- c) Income and expenditure – to receive the attached report against budget to 20 January 2021.
- d) Earmarked reserves – to receive the attached report of movements in reserves.
- e) Payments to authorise – to resolve to authorise the payments on the list attached.
- f) To resolve to adopt the National Salary Award for clerks E01-20: 2020-21 (Aug 2020) Salary point 7 in scale LC1
- g) To review the second draft of the budget for 2021/22, amend as resolved and adopt.
- h) To resolve to set the precept for 2021/22 at £12,607, the same as the previous year.

9) **Governance**

- a) Annual village meetings (Annual Assembly) - to review arrangements for 2021.

10) **Premises (Cllr White lead)**

- a) New village hall
 - i) Planning and Design:
 - ii) Construction:
 - iii) Funding:
 - iv) Landlord and Legal:
 - v) Commissioning and Handover:
- b) Pavilion and Sports Field
 - i) Lettings
 - ii) Pavilion maintenance
 - iii) Sports Field maintenance
- c) Village Hall
 - i) To receive reports from the Village Hall Management Committee

11) **Highways and Rights of Way**

- a) Highways (Cllr King lead)
 - i) Finger posts
 - ii) SLR meeting agenda
 - iii) Street naming
- b) Rights of way (Cllr Spicer lead)

12) **Correspondence**

None to table

13) **Information for Councillors / Future Agenda items**

14) **Dates of Next Meetings**

- a) To note that ordinary council meetings are scheduled for the last Wednesday of alternate months at 7.30pm in the Sports Pavilion and that the dates of meetings for the remainder of the council year are as follows - 2021: 31 Mar, (Parish Meetings Thursday 22nd April), 26 May (Annual Meeting of the Council)
- b) To note that planning committee meetings are scheduled for the last Wednesday of alternate months when there is no parish council meeting. Meetings are at 7.30pm in the Sports Pavilion.

If there are no planning matters to consider the meeting will not be called.