

# Ashburnham with Penhurst Parish Council

Clerk: Brian Holdstock

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## Parish Council Members are Summoned to the Ordinary Meeting of the Parish Council to be held on Wednesday 31st March 2021

Signed *Brian Holdstock*

Date: 25 March 2021

Brian Holdstock, Clerk

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### A G E N D A

- 1) **Apologies for absence**
- 2) **Disclosures of interest**
- 3) **Additional agenda items**
- 4) **Adoption of Minutes**
  - a) To confirm the minutes of the ordinary meeting of the Council held on 27th January 2021 as a true and correct record.
- 5) **Open Forum**
  - a) To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
  - b) To receive verbal representations on any items, whether or not they are on the agenda, to which members of the public wish to speak.
- 6) **Planning**
  - a) On-going applications *Situation reports on the following:*
    - RR/2020/1313/P** - The Stable Block, Penhurst Lane, Penhurst TN33 9QP - Change of use. *Members supported this application. Remains undecided.*
    - RR/2019/1694/P** - Brays Hill Farm House, Brays Hill, Ashburnham TN33 9NZ - Two storey extension to rear of property and first floor side extension. Internal re modelling of kitchen and bedroom. Construction of detached double garage with storage space above. Alternative to RR/2018/1400/P. *A resubmission is in progress after concerns were raised by the RDC Conservation Officer. Remains undecided.*
    - RR//2020/1742/P** – Court Lodge Farm, The Forge, Ashburnham, TN33 9PJ - Proposed flat roofed link between farmhouse and Oast and conversion to provide further accommodation. *Members commented but remained neutral. Remains undecided.*
    - RR/2020/1721/P** - New Buildings Farm, Church Road, Ashburnham, TN33 9NU - Change of use of buildings from agricultural to bespoke Class B8 storage of light equipment and timber materials. *Remains undecided.*
    - RR/2020/2198/P** - Hill Farm, Penhurst Lane, Penhurst, TN33 9QS - Proposed erection of single storey extension, alterations to rear porch and demolition of modern garden shed. *Members supported this application. Remains undecided.*
    - RR/2020/1737/P** and **RR/2020/1738/L** - Old Brew House, Brown Bread Street, Ashburnham TN33 9NX - Replacement front door with like for like. Creation of opening between existing bathroom and toilet by removing part of wall. Construction of 750mm high stone or brick wall to retain bank as part of garden landscaping to include timber deck, timber shed and wood storage area. New wood fencing above wall. *Members supported.. Decision due by 12th March 2021, remains undecided.*

b) New applications

RR/2021/52/P - Springside Farm, Herrings Road, Ashburnham, TN33 9FB - Widening of existing access and gate, increased permeable hard standing, Agricultural Diversification and erection of a container store. (Retrospective) *Members to decided response at this meeting.*

c) Breaches and Enforcement – to note updates and progress

(new) **ENF/191/20/ASH** - Buckwell Ghyll, Lakehurst Lane, Ashburnham - Breach of Appeal - using property for residential.

*Planning Contravention Notice served in March.*

Possible breach of RR/2015/1719/P at Keeley's Wood Yard

*not High Priority; 'D' Notice summarises including demo of timber materials; watching brief*

**ENF/303/20/ASH** - Springside Farm, Herrings Road, Ashburnham, TN33 9PE - Change of use of agricultural land to store materials for business. *Planning application RR/2021/52/P*

**ENF/107/18/ASH** – Oak Bank Farm, Farthing Lane, Ashburnham RR/2012/1053/P – Breach of Condition Notices A and B served 28 Nov 2018. Notice A: “. . .storage of business use and agricultural items on the hardstanding surface without permission . . not within Oak Bank Farm” ; Notice B: “. . the hardstanding is being used for the storage of business use and agricultural items.” (permitted use is for domestic storage and parking, not for any business use.)

*2-day trial at Hastings Magistrates Court on 27th and 28th May 2021.*

**ENF/40/19/ASH** Oak Bank Farm, Farthing Lane, Ashburnham – Unlawful extension of lawful development. *Enforcement report 30 May '19*

**ENF/332/20/ASH** The White Cottage, Brownbread Street - Landscaping works and construction of concrete slab . *Information awaited at 24 Jan '21*

d) Appeals – none

**7) Community - Village Action Plan & Lead Responsibilities**

**8) RFO Report**

- a) Receipts and payments since previous meeting
- b) Bank reconciliation
- c) Income and expenditure
- d) Earmarked reserves
- e) Payments to authorise
- f) Precept stats and S.137 allowance.
- g) March - to authorise direct debits or standing orders for next FY.
- h) Banking

**9) Governance**

- a) Financial Regulations review
  - i) Policy on payments in cash
  - ii) Policy on verification of bank balance
  - iii) Fidelity guarantee
- b) Data management
- c) Burial grounds
- d) Online meetings legislation
- e) Ray Harrington-Lowe, Northiam Clerk, deceased

**10) Correspondence**

**11) Information for Councillors / Future Agenda items**

**12) Dates of Next Meetings**