

**Members are summoned to an Ordinary Meeting of the Parish Council of
Ashburnham with Penhurst to be held on Wednesday 24th January 2024 at
7.30pm in the Ashburnham Sports Pavilion**

Brian Holdstock, Clerk
Signed *Brian Holdstock*

Date: 17 January 2024

A G E N D A

1. Apologies for absence

2. Disclosures of interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3. Additional agenda items

To consider such other items as the Chair decides are urgent and due notice of which has been given to the clerk by 12 noon on the day of the meeting.

4. Adoption of Minutes

To confirm the minutes of the ordinary meeting of the Council held on 22nd November 2023 as a true and correct record.

5. Open Forum

- a) To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
- b) To receive verbal representations on any items, whether or not they are on the agenda, to which members of the public wish to speak.

6. Planning (*updates or decisions in italics*)

a) On-going applications *Current position*

- i) **RR/2023/1862/P** - Burnt Barns Farm, Freckley Hollow, Ashburnham TN33 9LZ - Proposed Swimming Pool.
Members have registered a neutral position. *Approved*

b) Applications new to a council meeting *To determine the Council's response*

- i) **RR/2023/2324/P** - Wilsons Farm, Brays Hill, Ashburnham TN33 9NZ - Demolition of all existing dilapidated farm buildings and the erection of two cattle housing buildings and a straw, hay and general purpose farm store, installation of an earth banked farmyard manure store and new slurry lagoon, water attenuation pond, together with all associated surrounding engineering operations.
- ii) **RR/2024/42/P** - Brays Hill Cottage, Brays Hill, Ashburnham TN33 9NZ - Existing rear extension to be extended, proposed new garage and front porch.

c) Breaches and Enforcement *None*

d) Appeals

- i) Brays Hill Farmhouse, appeal, RR/2022/2226/L (APP/U1430/Y/23/3323976 / 2962) - Appeal against refusal of Listed Building Consent.

7. RFO Report

- a) Receipts and payments since previous meeting – to receive the attached schedule for the period 9th November 2023 to 16th January 2024.
- b) Bank reconciliation – to receive the attached reconciliation and note any verification by a councillor.
- c) Income and expenditure – to receive the attached report against budget to 16th January 2024.
- d) Earmarked reserves - to receive the attached report of movements in reserves.
- e) Payments to authorise – to resolve to authorise the payments on the list attached.

| Details | Payee | Budget head | Total £ |
|--|------------------|---------------------------------|---------|
| Marquee deposit Country Fair | Matt & Keith Pie | Reserves: Community | 760.00 |
| Custodian second half year fee | Paul Harmer | Pavilion & grounds: maintenance | 225.00 |
| Custodian second half year fee | Jo Fowler | Pavilion & grounds: maintenance | 325.00 |
| Pavilion cleaning June-Dec 23 22hrs | Carol Lovett | Pavilion & grounds: maintenance | 396.00 |
| Magazine ad for pavilion | PCC | General administration | 27.30 |
| Election expenses | RDC | General administration | 139.97 |
| Defibrillator | London Hearts | Reserves: Community | 750.00 |
| Website hosting and maintenance | Tim Wakeling | Community | 60.00 |

- f) To review and set the budget for earmarked reserves for 2024/25.
- g) To review and set the overall budget for 2024/25.
- h) To set the Council Tax precept for 2024/25.
- i) To review pavilion hire charges for 2024/25.

8. Governance

- a) No agenda items

9. Community - Lead Responsibilities

- a) The human world and society
 - i) Communications - (Cllr Ashworth)
 - ii) Village events - (Cllr Sinden)
 - (1) Next up
 - iii) Police liaison - (Cllr Williamson)
 - iv) Phone box - (Cllr Gagel)
 - v) Public transport.
 - vi) Public health: defibrillator - (Cllr Sinden)
 - vii) Public health: exercise facilities - (Cllr White)
- b) The natural world
 - (i) Verges - (Cllr Spicer)
 - (ii) Rights of Way- (Cllr Spicer)
 - (iii) Environment: Litter - (Cllr Ashworth)

- (iv) Environment: Ecology and climate change
- (v) Environment: Aircraft noise.
- c) The built environment
 - i) Highways - (Cllr King)
 - (1) SLR - to revise the scheduled dates of meetings to better align to parish council meetings.
 - ii) Housing
 - iii) Premises: Village Hall - (Clerk)
 - iv) Premises: Pavilion - (Clerk)
 - v) Premises: New village hall - (Cllr White)

10. Correspondence

None

11. Date of Next Meeting

The next ordinary meeting of the parish council will be on Wednesday 27th March 2024.

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Signed (Chair)

Date