

**Members are summoned to an Ordinary Meeting of the Parish Council of  
Ashburnham with Penhurst to be held on Wednesday 24th July 2024 at 7.30pm in  
the Ashburnham Sports Pavilion**

Brian Holdstock, Clerk  
Signed *Brian Holdstock*

Date: 18 July 2024

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**A G E N D A**

**1. Apologies for absence**

**2. Disclosures of interest**

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

**3. Additional agenda items**

To consider such other items as the Chair decides are urgent and due notice of which has been given to the clerk by 12 noon on the day of the meeting.

**4. Adoption of Minutes**

To confirm the minutes of the ordinary meeting of the Council held on 29th May 2024 as a true and correct record.

**5. Open Forum**

- a) To receive verbal reports on any matters to which RDC and ESCC Councillors wish to speak.
- b) To receive verbal representations on any items, whether or not they are on the agenda, to which members of the public wish to speak.

**6. Planning (*updates or decisions in italics*)**

a) On-going applications *Curent position*

- i) RR/2024/300/P - Church Farm, Penhurst Lane, Penhurst, TN33 9QP - Renovation of existing Grade II Listed barn. Removal of 2no. existing steel-framed barns, and erection of 2no. replacement steel-framed barns. Associated landscape works.

*Council supported*

*Undecided*

- ii) RR/2024/430/P - Oak Bank Farm, Ashburnham, Battle, TN33 9PB - Relocation of a building and use as a permanent agricultural workers dwelling, together with the demolition of a lawful residential dwelling (revised resubmission of application RR/2023/668/P).

*Council supported*

*Undecided*

b) Applications new to a council meeting *To record or determine the Council's response*

- i) RR/2024/862/P - Brays Hill Cottage - enlargement of existing rear extension to be extended; new garage and front porch. Undecided
- ii) RR/2024/890/P - Peans Farm, Penhurst - Construction of storage barn  
*Council has posted comments requesting an LBC application* Undecided

c) Breaches and Enforcement *To note updates and progress*

d) Appeals *To note updates and progress*

- i) Oak Bank Farm - APP/U1430/W/24/3340740 / 3000 re application RR/2023/668/P. Appeal hearing set for 4th July 2024 at Battle Town Hall.

## 7. RFO Report

- a) Receipts and payments since previous meeting – to receive the attached schedule for the period 22nd May to 17th July 2024.
- b) Bank reconciliation – to receive the attached reconciliation and note any verification by a councillor.
- c) Income and expenditure – to receive the attached report against budget to 17th July 2024.
- d) Earmarked reserves - to receive the attached report of movements in reserves.
- e) Payments to authorise – to resolve to authorise the payments on the list below.
  
- f) To confirm autumn payments of charitable donations (community)

## 8. Governance

- a) To note the vacancy for two councillors.

## 9. Community - Lead Responsibilities

- a) The human world and society
  - i) Communications - (Cllr Ashworth)
  - ii) Village events - (Cllr Sinden)
  - iii) Police liaison - (Cllr Williamson)
  - iv) Phone box
  - v) Public transport.
  - vi) Public health: defibrillator - (Cllr Sinden)
  - vii) Public health: exercise facilities
- b) The natural world
  - (i) Verges - (Cllr Spicer)
  - (ii) Rights of Way- (Cllr Spicer)
  - (iii) Environment: Litter - (Cllr Ashworth)
  - (iv) Environment: Ecology and climate change
  - (v) Environment: Aircraft nose.
- c) The built environment
  - i) Highways - (Cllr White)
  - ii) Housing
  - iii) Premises: Village Hall - (Clerk)
    - iv) WiFi - progress report
    - v) Grounds maintenance
  
  - vi) Premises: Pavilion - (Clerk)
    - (i) WiFi - review SIM data plans
    - (ii) Car park maintenance

## 10. Correspondence

## 11. Information for Councillors / Future Agenda items

## 12. Date of Next Meeting

The next ordinary meeting of the parish council will be on Wednesday 25th September 2024.