

From: SBA SBA@pkf-l.com
Subject: Data logged – notification of exempt status
Date: 23 July 2022 at 20:23
To: clerk@ashburnham-penhurst.net



Dear Mr Holdstock,

ES0004: Receipt of documents – notification of exempt status, 2022

This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2022 submitted to us for Ashburnham & Penhurst & Co. If you have not received an invoice for this reporting year, please contact us as soon as possible so that we can ensure that an invoice can be issued by us for this reporting year.

If you did not submit your notification of exemption by the specified submission deadline and were sent chasing letter(s), you will receive an invoice for those chaser charges calculated in accordance with our terms and conditions.

Unless we receive any correspondence from local electors during the period for the exercise for public rights that requires us to contact you, you will not hear from us again this year, except to advise you of any changes to the reporting year.

The 2021/22 reporting year is the last year of our current five-year contract with SAAA. If we are appointed as your external auditor for the subsequent five-year contract for years 2022/23 to 2026/27, we will contact you again.

Kind regards,

SBA Team
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sba@pkf-l.com
For and on behalf of
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PKF Littlejohn LLP, Chartered Accountants

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