

ASHBURNHAM AND PENHURST
PARISH COUNCIL
MEETING HELD ON
WEDNESDAY 23RD JANUARY 2008- AT ASHBURNHAM CHURCH HALL

1.Apologies Madeleine Gorman(RDCBuddy)

2.Disclosure of interest-None

3.Minutes of last meeting agreed, signed as a correct record

4.Matters arising

Pavilion

A meeting to discuss issues with the cricket club is to be arranged, on a Thursday if possible
Village Hall

The summary of the report by Strutt and Parker Dec 2007 was discussed by the Parish Council,
no issues were forthcoming.

Funding-The next step is a development appraisal. Chairman to enquire whether this phase is
covered by quotation from Strutt and Parker.

5.Planning New

RR/2006/1371-Peans Farm Penhurst-Council support application to replace windows with
traditional design.

Old

RR/2007/1528-Ashtree Inn-Direction signs-Withdrawn

RR/2007/2437-3 Lodging Houses, Ashburnham-Playroom-Refused

RR/2007/2813-2 Kitchenham Farm Cottages, Ashburnham-Extension-Refused

RR/2007/2771-Stable Block-Granary-Penhurst-Holiday Accommodation-Refused

6.Finance
Current situation £4.200 but with outstanding bill to be paid will leave a balance of approx
£2.200

FWAG Sub of £42 was agreed by the council

7.Correspondence

Put before the council

8.Parish Clerk

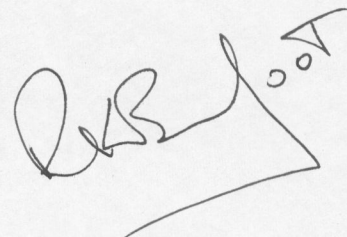
Has resigned, her replacement is being sought

9.AOB

Cllr Baker asked the clerk to report potholes appearing throughout the two parishes, Also asked
the clerk to bring to the notice of the bridleway and footpath representative of RDC to ask for
their assistance, regarding four wheel drive vehicles that are tearing up these facilities.

10.Next Meeting

5th March-Pavilion

 5/3/08

ASHBURNHAM & PENHURST PARISH COUNCIL

Minutes of the meeting held at
Ashburnham Pavilion
At 7.30 PM on Wednesday 5th March 2008

PRESENT: Cllrs K Finch, R Jones, R Burfoot, N Harmer, C Baker, R White, A Davies A Wooding
Jones (Clerk)

1. **Apologies** were received from Cllrs K Field, G Ratcliffe
2. **Disclosure of Interest:** None disclosed
3. **Minutes** of Last Meeting held on the 23rd January 2008 were approved
4. **Refuse** Comments were passed re standard of collection of waste for recycled
5. **Matters Arising:**
 - Pavilion –
 - Cricket Club Visiting clubs to be charged £50 per day (£25 to club, £25 for pavilion) proposal agreed (Cricket Club Secretary to make bookings with Linda Keeley, no deposit required)
 - Need to remind users to turn lights off, and check security of doors and windows on departure
 - Agreed to leave key for bar over gate with Robert Parsons
 - Cricket Club to pay £400 again in 2008
 - Stool Ball Noted that Stool Ball club need public liability insurance. ~~(2007 fee is outstanding)~~ RJS
 - Works Work on staining and architraves agreed (£374 and £152.75 respectively) to match windows + quote requested for outside painting
 - Village Hall – update
 - The chairman reported on terms requested by Strutt and Parker - being 50% of costs of planning team up to Planning Application + 50% of Nick Watson's costs plus incidental expenses. Agreed to cover planning costs (initially up to development appraisal) but not Nick Watson who is acting for Ashburnham Estate
 - Need for written agreement with Strutt and Parker (Heads of Terms) to ensure the principal terms are agreed from the outset e.g Nullification of Clause 21 in original conveyance and Terms of Lease for new village hall.
 - Roads and bridleways
 - Bridleway at Brigden Hill has been closed by Wealden Council following damage by 4X4 vehicles. PCSO is aware.

- Parish Clerk

- Council noted the appointment of Andrew Wooding Jones as Parish Clerk. Agreed Linda Keeley to be sent flowers as a thank you (£25)

6. Planning

a) NEW

- RR/2008/321 Peans Farm, Penhurst - Replacement windows – *supported*
RR/2008/161 Old Sprays Barn, Penhurst - Construction of new window - *supported*
RR/2008/149 The Barn, Brigden Hill Farm, Addition of room over garage + log store and The Granary, Brigden Hill Farm - Addition of garage + log store – *supported but usage restriction requested*
RR/2008/146 Penhurst Field – extension to existing garage - *supported*
RR/2008/231 Burnt Barns Farm – new farm building – *no comment made since supported by Council Agricultural Advisor*
RR/2008/130,205 Olivers Hill, Ashburnham – extension - *concern noted on the number of caravans on site and therefore site visit requested by Rother DC*

b) OLD

- RR/2006/1371 Peans Farm, Penhurst - Replacement windows - refused

7. Finance

- Current situation
 - Balance £2500 (£300 up on budget)

8. Correspondence - circulated

9. AOB

- Burnt Barn Farm Rave planned in June 2008 Council not in favour

10. Next meeting – Wednesday 21st May 2008 (Pavillion)

DKB
21/5/08

ASHBURNHAM & PENHURST PARISH COUNCIL

MINUTES of the meeting of

Ashburnham and Penhurst Parish Council
held on the 21st May 2008
at the Cricket Pavilion

PRESENT: Cllrs R Burfoot, N Harman, K Finch, R Jones, J Jones, R White. A Wooding Jones (Clerk)

1. Apologies for absence: Cllr Angharad Davies, Cllr Baker, Cllr Field
2. Disclosures of interest R Burfoot (Penbur)
3. Minutes of the meeting held on the 5th March 2008 were approved
4. Matters arising
 - a. Stool Ball (Lawrence Keeley was present).
Noted fees were paid in 2007. Issue of Public Liability Insurance was raised. The club has advised that they have opted not to take insurance. Issue of broken stile was raised. Clerk to request permission from Strutt and Parker for repair
 - b. Pavilion – Painting completed (£710 agreed).
New agreement is now in place. Ashburnham Cricket Club and Stool Ball have signed.
 - c. Village Hall – Response still awaited from Nick Watson

d. Burnt Barn Farm Rave – notified that premises licence application was withdrawn

5. Planning -

a. OLD

RR/2008/146 Edgar Penhurst Field Garage extension

Approved

RR/2008/149 Maynard Brigden Hill

Additions to garages **Approved**

RR/2008/161 Anderson Old Sprays Barn

Window **Approved**

RR/2008/231 Isaac Burnt Barns Farm

Barn **Planning required**

RR/2008/130 Thompson Olivers Hill

Extension **Refused**

RR/2008/321 Hoad Peans Farm

Window change **Approved**

RR/2008/745 McConkie Suttons Extension

Approved

b. NEW

RR/2008/110 Moore Little Beech Oast Extension -

Supported

RR/2008/1248 Penbur Residential accommodation (Cllr K Finch Chaired) **Not supported due to lack of**

viable plan

RR/2008/1261 Hann Manor House Disabled Accom.

Not supported due to unsuitable design

6. Election of Chairman and Vice Chairman: Roger Burfoot and Keith Finch were elected

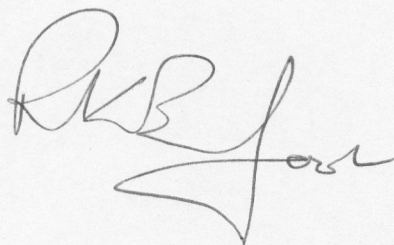
7. Finance –

a. Current balance - £4296

b. Accounts for year ended 31st March 2008 – approved.

- c. Annual Governance statement was completed.
 - d. Agreed to send £25 Book token to J Cumming to thank for audit
 - e. Grant for Sponsored Horse Ride of £250 agreed as Section 137
8. Correspondence
- a. ESCC – Temporary Road Closure at Pigknoll on the 29th May 2008
 - b. Waste Collection – Cllr Davies confirmed that some vehicles are used without a partition
 - c. Various items of correspondence were tabled
9. Community Land Trust - Lawrence Keeley addressed this item proposing a trust housing scheme for the Village Hall development and a linked Village Hall replacement but which would probably not tie in with split ownership of the Village Hall and site.
10. Any other business –
- a. Pot holes – most repair funds are being used to replace stolen drain covers but Olivers Hill, Village Hall to Pontois Green noted
11. Date of next meeting – 23rd July 2008

Two members of the public (L Keeley and T French) were present



23/7/08

ASHBURNHAM & PENHURST PARISH COUNCIL

Minutes of the meeting held at
Ashburnham Cricket Pavilion
At 7.30 PM on Wednesday 23rd July 2008

PRESENT: Cllrs G Ratcliffe, R Jones, C Baker, K Finch, R Burfoot (chair), N Harman. A Wooding Jones (Clerk)

1. Apologies – Cllrs R White, A Davies
2. Disclosure of Interest: C Baker Ash Tree Inn (Relative), All Ammerbrook (relationship with Parish Council as agent on Village Hall)
3. Minutes of the meeting held on the 21st May 2008 were approved
4. Matters Arising:
 - a. Pavilion – has been repainted. Income is exceeding budget to date
 - b. Village Hall – Nick Watson has accepted proposal that the Ashburnham Estate pay his fees when he is negotiating on their behalf.

The Feasibility study is underway.

Application for grant towards the Feasibility study through the WARR partnership / SEEDA has been made.

5. Planning

a. Old Planning Applications

RR/2008/110	Little Beech Oast	<i>Withdrawn</i>
RR/2008/1248	Penbur	<i>Refused</i>
RR/2008/1261	Manor House	<i>Delegated refusal - revised plans requested</i>
RR/2008/531	Ash Tree Inn Sign	<i>Temporary permission granted for 2 years</i>
RR/2008/1018	Holly Cottage	<i>approved by RDC</i>

b. New Planning Applications

RR/2008/1760	Ammerbrook	<i>(no comment)</i>
RR/2008/1768	Ammerbrook	<i>(no comment)</i>
RR/2008/1952/L	Longhouses	<i>Supported</i>
RR/2008/2040/L	Suttons	<i>Supported</i>
RR/2008/1884/P	Little Beech Oast	<i>Supported</i>

6. Finance Update

Current balance £4131 plus a further £6000 due in November from precept
Lettings £90 over budget already

Pavilion repairs below budget, insurance £50 over budget

Noted no rents from Stool Ball to date

7. Correspondence – various items of Correspondence from Rother and East Sussex councils were tabled as well as a thank you letter from John Cumming (auditor)

8. AOB –

a. It was reported that the new Ash Tree sign had boosted business

b. Direction Sign stolen at Brown Bread Street – Clerk to report to ESCC

9. Next meeting – Wednesday 24th September 2008

[Handwritten signature]

24th Sept. 08

ASHBURNHAM & PENHURST PARISH COUNCIL

Minutes of the meeting held at
Ashburnham Cricket Pavilion
At 7.30 PM on Wednesday 24th September 2008

Present: Cllrs G Ratcliffe, R Jones, C Baker, K Finch, R Burfoot (chair), N Harman. A Wooding Jones (Clerk)

1. **Apologies:** Cllrs R White, A Davies
2. **Disclosure of Interest:** None
3. **Minutes of Last Meeting** held on the 23rd July 2008 were signed as a correct record.
4. **Matters Arising:**
 - a. **Pavilion** – nothing to report on development. Used by Church event on 3 occasions + extra cricket use will lead to additional revenue.
 - b. **Village Hall** – update. Grant application from SEEDA for feasibility study is still in process. Likely slowdown in process due to property market but intention is to continue to develop scheme.
 - c. Money from **Sponsored Horse Ride** has been received. Council expressed grateful thanks to Cllr Colin Baker and his team for their organisation and gift.
5. **Planning**
 - a. **Old planning updates**

RR/2008/1760	Ammerbrook	Approved
RR/2008/1768	Ammerbrook	Approved
RR/2008/1952/L	Longhouses	Approved
RR/2008/2040/L	Suttons	Approved
RR/2008/1884/P	Little Beech Oast	Approved

b. New planning

RR/2008/2036 <i>now approved</i>	Burnt Barns	Agricultural building
RR/2008/2257/8	Street Cottage	Extension and alterations
RR/2008/2732/2722	Brays Hill Farmhouse	Extension

General concern over loss of cottage-type farmhouses is being lost for both

6. Finance Update – no real change on expenditure since last meeting plus additional £1500 from horse ride. Next tranche from Rother in next six weeks of £6000 (£1250 to loan repayment). Bank accounts £4950 – no outstanding bills.

Previous year's accounts now approved by auditors

7. Correspondence - nothing of note

8. AOB

- a. **Bulb planting** – Parish Council to take responsibility on behalf of WI (planned for October 4th)
- b. **Dates for 2008/9 circulated**
- c. **Remembrance Sunday** 2.30pm 9th November 2008. Chapel to organise service (Rhod Jones) Police (Roger Burfoot).

9. Next meeting – Wednesday 26th November 2008 at Pavilion

Rhod Jones
26/11/08

ASHBURNHAM & PENHURST PARISH COUNCIL

Minutes of the meeting held at
Ashburnham Cricket Pavilion
At 7.30 PM on Wednesday 26th November 2008

Minutes

Present: Cllrs A Davies, R Jones, R Burfoot, G Ratcliffe, K Field, R White, N Harman

1. Apologies: Cllr K Finch, C Baker
2. Disclosure of Interest: Cllr R Jones ACT,
3. Local Action Plan *Patricia Marston (Action in Rural Sussex)*

Patricia Marston coordinates a Support Programme organised through Strategic Partnership and RDC. Aim to encourage rural communities to consult and develop local plan and wider feedback. Since 2005 12 parishes have developed plans and 16 are in progress.

Smaller parishes are being assisted to create action plan. Mini 'tool kit' includes model questionnaire (which can be 'personalised'), access to help with analysis and creation of a data base to create an evidence based action plan.

Evidence that grant availability and response helped by action plan.

Funding for Action Plan available from Rother before 31st March 2008 (but scheme may be extended). Ian Coleman - contact person.

Suggestion that the proposal to create a local action plan is highlighted in the Parish magazine and look for those who might help to support the process.

4. Minutes of the Meeting held on the 24th September 2008 were signed as a correct record of the meeting.

5. Matters Arising:

a. Pavilion – nothing further to report. Heating may be required in the future

b. Village Hall – update

- Feasibility Study completed by Strutt and Parker
 - Recommends all proceeds of sale to ATT. Council suggest that 40% belongs to Parish Council.
 - Mix of housing – Mews + 2 large houses (Rother recommend), 6 large houses (S+P recommend) S+P Need to respond to Rother recommendation
 - Proposed Village Hall in the region of 270 - 300m²
 - PC expressed concern at lack of extent and depth of report

- SEEDA grant £3750
- Expenditure S+P paid £4K, Batcheller Thacker £3500, VAT refunded
- Next stage: need to clarify validity of the figures used in the feasibility study and move to agreement on Heads of Terms with ATT.
- Chairman's estimate of further expenditure of £12250 on related fees in the forthcoming year was approved.

c. Bulb planting – Agreement signed and bulb planting carried out

6. Planning

a. Old planning

RR/2008/2257/8 Street Cottage Extension and
Alterations

Approved (Parish Council's comments re. Extension of cottage type farmhouses has been noted).

RR/2008/2732/2722 Brays Hill Farmhouse Extension

Approved

b. New planning

RR/2008/3050/57 ACT Ashburnham Place
Convert Old Dairy from bedrooms to conference suite

Recommended for approval

RR/2008/3196/3202 Reedlands Farm
Alter extend ancillary buildings and new garage

Recommended for approval

7. Finance Update

- Nigel White £125 paid for grounds work
- Precept agreed at £12,000 proposed Cllr White seconded Cllr Jones
- Budget for 2009/10 approved
- BACS payments - £200 limit agreed for Finance Officer / Chairman
- Church yards – increase grant to £600

8. Correspondence

- BT – Pound phonebox retained / Ponds Green will go

9. AOB

- Freedom of information - Model scheme proposed and agreed to charge 10p per sheet for copies.

9. Next meeting – Wednesday 28 January 09 in **Church Hall**

R. White
28/1/09