

Committee of The Parish Council of Ashburnham with Penhurst
New Hall Steering Group

Clerk to the Council: Brian Holdstock Little Midge, Ashburnham, Battle, TN33 9PB
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**You are invited to an ordinary meeting of the New Hall Steering Group to
be held on Wednesday 11th March 2020 at 7.30 pm in the Ashburnham
Sports Pavilion**

Signed *Brian Holdstock*

Date: 3 days before

Brian Holdstock, Clerk

A G E N D A

1) Apologies for absence

2) Disclosures of interest

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.

3) Additional agenda items

To consider such other items as the Chair decides are urgent and due notice of which has been given to the clerk by 12 noon on the day of the meeting.

4) Adoption of Minutes

To confirm the minutes of the ordinary meeting of the Committee held on 15th January 2020 as a true and correct record.

5) Project Control

- a) Cost Control Chart review (attached)
- b) Time Frame review (attached)

6) Finance

- a) Cash in hand (at Appeal Fund)
To advise on donation requests from Appeal Fund
Balance of funds held £3,748
Fund raising to date £21,780
- b) Short term liabilities (Parish Council)
 - i) Legal fees for new lease £3,000 plus VAT (est)
 - ii) Remaining entrance widening £730 plus vat (est)
 - iii) Foundation dig £1,872 (quote)
 - iv) VAT £760 (est)
- c) Bids for funding
Nothing in progress

7) Planning & Design

- a) Planning authority
 - i) To note the status of East Sussex Highways signing off the entrance widening.
- b) Design and specification
 - i) SEBM Calculations: to review proposal from Pump House Designs

ii) Any other design matters

8) Construction

a) Tenders

Nothing new

b) Suppliers

i) To initiate preparations for meeting with Wealden Agriculture to firm up specification issues.

Wealden AM email attached

9) Commissioning and handover

a) Landlord

i) To note the imminent receipt of the new lease for signature.

b) Parish Council

i) No further report

10) Date of next meeting