

# Ashburnham and Penhurst Parish Council

Clerk: Brian Holdstock

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## **Parish Council Members are Summoned to the Ordinary Meeting of the Parish Council to be held on Wednesday 2nd December 2015 at 7.30p.m. in the Ashburnham Sports Pavilion**

Signed

Date: 26 November 2015

Brian Holdstock, Clerk

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### A G E N D A

#### **1. Apologies for absence**

#### **2. Disclosures of interest**

- 2.1. To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct.
- 2.2. To grant a dispensation until April 2019 to Cllr Richard White in respect of matters concerning the Village Hall Management Committee of which he is Chairman.

#### **3. Adoption of Minutes**

- 3.1. To adopt the minutes of the Ordinary Council Meeting held on 23rd September 2015.

#### **4. Open Forum**

- 4.1. To invite RDC and ESCC Council representatives to speak to any matters they wish.
- 4.2. To invite members of the public to speak about any matters they wish, whether or not they are on the agenda.

#### **5. Finance and RFO Report**

- 5.1. Payments approval (total £7,763.99)
  - 5.1.1. Burial grounds maintenance
    - 5.1.1.1. Ashburnham Parochial Church Council £300
    - 5.1.1.2. Penhurst Parochial Church Council £300
  - 5.1.2. Grant to Chapel £100
  - 5.1.3. Slimline cigarette bin at Pavilion £35.99
  - 5.1.4. Sam Wakeling website £1088
  - 5.1.5. Royal British Legion - Poppy Appeal wreaths £120
  - 5.1.6. Baker Architectural Ltd £5,400 – Scheme design, planning stage drawings, design & access statement, planning application
  - 5.1.7. Hampshire Flag Co £48.53 – Union flag
  - 5.1.8. C W Technologies £124.80 – Road closed signs for Remembrance Sunday
  - 5.1.9. PKF Littlejohn £120 – Limited assurance review of Annual Return
  - 5.1.10. Clerk expenses first half 2015/16 £126.67

- 5.2. RFO report

- 5.2.1. To report progress in setting up the new banking arrangements with Unity Trust Bank.
- 5.2.2. Bank reconciliation at 25 Sep 2015 (Cllr R White)
- 5.2.3. To table the first draft of the budget for 2016/17

## **6. Planning**

- 6.1. Previous applications - to note outcomes or status
  - 6.1.1. RR/2015/998/P – Ashburnham recreation ground – proposed new village hall  
*Undecided*
  - 6.1.2. RR/2015/1952/L - Little Acre, Brays Hill, Ashburnham TN33 9NZ - Retention of white painted timber weatherboard on south west elevation.(Retrospective)  
*Undecided*
  - 6.1.3. RR/2015/1963/P - Clearview Farm, Brays Hill, Ashburnham TN33 9NZ - Retention of agricultural barn and farm track. *Undecided*
  - 6.1.4. RR/2015/2071/P - Archers Farm, Penhurst TN33 9QN - Removal of existing building and build new tractor shed and workshop. *Approved.*
  - 6.1.5. RR/2015/2078/P - Penhurst Field, Penhurst, TN33 9QN - Demolish existing office/ summerhouse and replace with studio/ office constructed in Sussex sandstone and brick base with feather edge cladding; glass doors and panels with a new clay peg tiles on the roof. *Approved*
  - 6.1.6. RR/2015/2241/P - Burnt Barns Farm, Freckley Hollow, Ashburnham - Proposed manege for private, non-commercial equestrian use. *Approved*
- 6.2. New applications – to formulate the Council’s response in respect of:
  - 6.2.1. RR/2015/2251/P - Burnt Barns Farm, Freckley Hollow, Ashburnham, TN33 9LZ - Relocation of former agricultural worker's cabin and its conversion to tourist accommodation. *Council has resolved to make no comment*

## **7. Highways matters**

- 7.1. Finger posts
  - 7.1.1. To note the response from ESCC for a 50% grant towards the maintenance of 2 posts.
- 7.2. Verge cutting
  - 7.2.1. To note that the urban cut (opposite Old Post Office) is according to schedule; the rural cut is due by end of September.
- 7.3. Other highways matters (Cllr Hann)

## **8. Sports Pavilion**

- 8.1. To note the following maintenance matters
  - 8.1.1. Cigarette bin fitted outside main entrance door.
- 8.2. To note the following developments
  - 8.2.1. A new shed has been positioned between the building and the boundary hedge at the expense of the Cricket Club to house additional machinery.
  - 8.2.2. A proposal for some soft and hard landscaping around the war memorial.
  - 8.2.3. A proposal to progressively bring into maintenance the field where the new village hall is proposed to be sited.

## **9. Village Hall**

- 9.1. Village Hall Management Committee (Cllr Richard White - report)
  - 9.1.1. Now accepting online credit card payments with Gift Aid
- 9.2. New Hall Steering Group
  - 9.2.1. To receive reports

9.3. Planning Permission for new hall

9.3.1. To receive reports

**10. Community matters**

10.1. To receive reports

**11. Information for Councillors / Future Agenda items**

11.1. Penhurst notice board – to review alternative replacements

**12. Circulation Folder**

12.1. Councils Direct

**13. Dates of Next Meetings**

13.1. The next ordinary council meeting will be on Wednesday 27th January 2016 at 7.30pm in the Sports Pavilion.

13.2. The next meeting of the Planning Committee will be held on Wednesday 16th December at 7.30pm in the Sports Pavilion. If there are no planning matters to consider the meeting will be cancelled.